

**Siuslaw Forest-Wide Collaborative
Formation Meeting
1/7/2021 11:00am – 1:00pm Zoom**

Attendees:

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM Forestry	Kailey Kornhauser	SFWC Coordinator
Sally Bernstein	Sustainable NW	Chandra LeGue	Oregon Wild
Bill Conroy	Hebo District Ranger	Paul Lulay	Hampton Lumber
Dave Eisler	Landowner	Brad Pfeifer	Hampton Lumber
Jim Fairchild	Corvallis Audubon	Fran Recht	Pacific States Marine Fisheries Commission
Chuck Fisher	SNF Hydrologist	Lisa Romano	SNF Public Affairs Staff Officer
Andy Geissler	AFRC	Trent Seager	Sustainable NW
Michele Holman	Central Coast District Ranger	Kirk Shimeall	Cascade Pacific RCD

Minutes: by Kailey Kornhauser

Minutes Key

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- Common Abbreviations:
 - Q: Question
 - A: Answer
 - Cmt: Comment
- Highlighted items are typically those that require follow-up (suggestions for future agendas)

Meeting Notes

- I. Introductions
- II. North Fork Smith Update from Chuck Fisher

a. *Updates*

- This is a terrestrial restoration project focused on thinning to accelerate late successional characteristics. The project will also include work on roads and recreation trail access.
- The proposed project area includes 5% matrix and 95% Late Successional Reserve (LSR), 75.5% of this is Riparian Reserve
- Q: There are two Reserves listed in the power point (LSR and Riparian), does this mean that the difference between the two amounts is open for potential harvest?
 - Yes
- Q: Does the project area connect to adjacent wilderness areas?
 - There is no plan for land acquisition in this project, but it does appear to connect
- In February the IDT will begin a unit-by-unit analysis
- Cmt: Before the next meeting on this subject, it will be helpful to see GIS on the project area and get additional information on the surrounding area
- Q: How were project area boundaries drawn?
 - The IDT held several meetings to talk about the size of the project which is not based on management areas but related to where planning has occurred in the past. Boundaries were specified based on existing roads and watersheds.
- Cmt: There was a recent interaction with individuals at the BLM related to restoration, this could be an opportunity to engage with the BLM on lands near this project.
 - Kailey will invite someone from BLM to the next discussion on this project

b. *Follow-up items: Kailey will work with Chuck to keep track of these items*

- Share GIS layers to the Collaborative
- Provide a list of items that USFS is seeking input on from the Collaborative
- Provide a project calendar (including NEPAS), list of IDT members and when/if they are unavailable
- Include BLM or other surrounding lands as much as practical

III. Discussion with District Rangers Michele Holman and Bill Conroy

a. *Presentation from Michele and Bill*

- Michele Holman (Central Coast District Ranger) offered that she is committed and excited about this Collaborative coming together. She acknowledges that the business between the Forest Service and different public groups was not working and this is a chance to change paths. She hopes to explore areas where we can build trust, and understand what collaboration is. This is her first time working with a forest collaborative, so she is learning and working on

setting clear expectations. She and Bill plan to come from the same perspective and ask that if that is not happening that we let them know.

- Bill Conroy (Hebo District Ranger) stated his commitment to stewardship and his history in working with Stewardship Groups. He is open to suggestions on how we can work together and noted that we will have areas of agreement and disagreement but that this Collaborative offers a process for open discussion. He stressed early participation and changes in the way we share information. He noted that focus on interests rather than specific ideas will allow us to find a broader range of solutions.

b. *Discussion*

- Cmt: There is a need to reestablish a level of trust between the Forest and Collaborative following previous experience between the AMG and FS.
 - Both the FS and Collaborative feel bruised from past experiences and this is an opportunity to establish more structure, but there is no guarantee that specific alternatives will be selected
 - Bringing in the Collaborative early in planning will hopefully help to avoid some of these past conflicts
- Cmt: It might be helpful to hear from Michele about why one alternative was chosen over another on Deadwood
 - This discussion will happen in follow-up meetings
- Q: What is Robert's role in this as Forest Supervisor? What is his vision for the future? What guidance is he providing to the District Rangers?
- Cmt: Seems that a mechanism for dispute resolution would be helpful moving forward
- Q: Is the Collaborative going to operate in pre-NEPA, NEPA processes, or both?
 - There is a distinction between Collaborative involvement under NFMA vs. NEPA and Collaborative involvement ahead of NEPA will fall under NFMA. This does not mean that the Collaborative won't engage in NEPA.
- Cmt: Something that other Collaboratives have struggled with is that there are discussions about the Collaborative becoming involved in projects early on before NEPA but no demonstrated commitment because of a lack of framework for that engagement.
 - Southern Willamette Forest Collaborative provides a good example of engaging early on
- Trent mentions that this formation stage may feel awkward but that we are learning through the process of engaging and it will get easier as our governance documents are formalized.

IV. Internal Discussion Amongst Collaborative Participants

- Cmt: It will be helpful to create a formal agreement with the FS regarding how we will collaborate
 - Sally has an example of this from the Darrington Collaborative

- Cmt: There is agreement that there is a need for more internal discussions amongst Collaborative participants before we invite FS or others to the meetings
 - Need for clarity about goals and functions of the Collaborative
 - Some participants would like to debrief past experiences with the FS, especially on the Deadwood project with the Central District.
- Cmt: The Collaborative is not a recreation of the AMG but there is still a need to learn from the past experiences of AMG and other public engagement

V. Updates

a. *Sand Lake Restoration Project*

- The comment period on the Draft EA has closed
- The Sand Lake IDT and District Ranger Bill Conroy are working to identify some areas of discussion on the project
- We will hold a follow-up meeting in February for interested individuals

b. *Governance Subcommittee*

- Met in December to discuss organizational structure and communication
- Meeting January 13th to discuss decision-making process
- In February they will discuss goals
- Tentatively going to bring the governance documents to the full Collaborative in February or March

VI. Minutes approval

- Minutes for 12/9/20 approved

VII. Next-Steps

a. *Standing meeting time*

- Selected second Friday of each month from 10am -12pm

b. *NEPA review*

- More details and document review to come in January and February

c. *Science Talks*

- Paul Engelmeyer, Cheryl Friesen, and Kailey will meet in January to begin discussing planning for this speaker series and will keep the full group informed by email

d. *Upcoming meeting topics*

- In the future we will continue to engage on the North Fork Smith project and will invite someone from the ODF to speak about GNA
- The February meeting will be an internal discussion amongst Collaborative participants including discussion on topics such as debriefing past NEPA projects, how the Collaborative wants to engage with the FS, and the mission and vision of the Collaborative

**Siuslaw Forest-Wide Collaborative
Formation Meeting
02/12/2020 2:00pm – 4:00pm Zoom**

Attendees:

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM Forestry	Chandra LeGue	Oregon Wild
Sally Bernstein	Sustainable NW	Paul Lulay	Hampton Lumber
Dave Eisler	Landowner	Brad Pfeifer	Hampton Lumber
Paul Engelmeyer	Portland Audubon	Fran Recht	Pacific States Marine Fisheries Commission
Jim Fair			
Andy Geissler	AFRC	Trent Seager	Sustainable NW
Kailey Kornhauser	SFWC Coordinator	Kirk Shimeall	Cascade Pacific RCD

Minutes: by Kailey Kornhauser

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Meeting Notes

VIII. Updates

a. Follow-up questions on the NF Smith project

- In the January meeting Collaborative participants had the chance to give feedback and ask questions of FS staff on the NF Smith project. The list of questions and topics for further consideration include:

- GIS layers
- List of items USFS is seeking input on
- Calendar and list of IDT members
- Include BLM or other surrounding lands as much as practical
- FS Staff has asked participants to send any feedback or questions to Kailey to communicate directly with the project IDT. Participants are encouraged to email questions and feedback to Kailey.

b. Landscape conservation talks

- Paul E. and Kailey met with Cheryl Freisen at the FS to discuss planning of a landscape conservation speaker/panel series. Cheryl recommended choosing a few broad topics with multiple speakers on each topic in a panel.
- The next steps will be to work with FS staff on the Siuslaw to determine the topics and speakers who will be invited.

c. Governance Subcommittee updates

- The Governance Subcommittee meet twice in January to finish a draft of the operating Protocols and Declaration of Commitment for review at this meeting.
- The Subcommittee will meet again February 24th to incorporate the edits to governing documents suggested at this meeting.

d. Ongoing Collaborative funding

- Kirk, Trent, Sally, and Kailey met with SNF staff in January to discuss ongoing funding for the Collaborative from July-December 2021.

IX. Review of draft governance documents

a. Operating Protocol sections

- Cmt: on ground rules, phrase rules in the positive
- Q: Would the Operations Committee vote someone to be the Coordinator of a meeting in the absence of a Coordinator?
 - It's unlikely that there would be a situation where there is no Coordinator but if there was some extenuating circumstance it would just be that one person from the Operations Committee would run the meeting.
- Q: What decisions would the Operations Committee make that don't require the approval of support of the overall voting members?
 - Some directional decisions like setting the agenda or guiding the Coordinator will be carried out by the Operations Committee but they

won't make decisions for the group. The document will be reworded to clarify the role of the Operations Committee

- Q: Can individuals sign on to the Declaration of Commitment?
 - o Individuals can be voting members representing themselves or distinguish themselves as representing an organization.
- Q: What would communication to the public or an agency look like if consensus is not reached?
 - o In the case of communicating to agencies, if the group does not reach consensus then areas of agreement and disagreement will be provided. In the case of presenting differing opinions to the media, the group might decide not to comment on a topic to the media. The goal is to be really clear with the Forest about what the group does and does not agree upon. The goal is to reach consensus but the other outcomes including a vote and summary of decisions are opportunities to present all of the group's interests.
- Q: Regarding individual voting members, is there any process that we are considering for removing a voting member? What if a bunch of like-minded individuals join the collaborative to brigade, how do we ensure a balanced collaborative?
 - o In signing the Declaration of Commitment there is a requirement to resign the document at the beginning of each year which would be the opportunity to have a group or individual not sign on but not a specific way to remove a voting member throughout the year.
 - o The Subcommittee will add language that provides a process for this if an individual is not adhering to the terms and Declaration of Commitment.
 - o Haven't considered a balanced membership with prescribed number of seats from each interest.
 - o The Operations Committee section does not include an explanation of the number of people who can be on the committee based on interest but the Governance Subcommittee will consider adding language to clarify this.
- Cmt: This is a living document that will be revisited any time. As we gain more experience as a group we will change this document.
- Cmt: Important that we always provide a virtual option for people to join the meetings in the future.

b. Declaration of Commitment

X. Discussion on mission and guiding values for the Forest-Wide Collaborative (10:50 – 11:30)

a. Mission

- Cmt: There was general agreement about the included mission bullet-points and the level of detail included.
- Suggested mission items included:
 - o Connecting the Forest Service with the community
 - o Educating the Collaborative participants and general public
 - o Including more specific education topic goals
 - o Working to inform policy with science
 - o Foster a line of communication between stakeholders and the agencies

b. Guiding values

- There was general agreement about the listed goals
- Suggested goals included:
 - o Work towards forest connectivity and resilience
 - o Support the protection and enhancement of diverse native habitats and ecosystem functions
 - o Find ways to adapt to climate change
 - o Sustainable timber supply
 - o Viability of threatened and endangered species
 - o Work within the Northwest Forest Plan (NWFP)
- Cmt: The goal to accelerate old growth conditions is specific to LSR
- Cmt: We need to be careful in our use of language such as “sustainable.”
- Cmt: Stay away from mentioning a specific oh wait or management plans such as the NWFP.

XI. Discussion on Collaborative name

- There was general agreement in regard to changing the name of the Collaborative to no longer include the word Siuslaw. It was expressed that this will indicate that the Collaborative is open in doing work outside of the National Forest boundaries.
- Name suggestions included:
 - o Central Coast Range Forest Collaborative
 - o North Coast Collaborative
 - o Central Coast Forest Collaborative
 - o Oregon Coast Collaborative
 - o North West Oregon Collaborative
- Cmt: We need to be careful not to select a name that indicates that we work in a region where a Collaborative already exists. At the next meeting we will consider a list of other Collaboratives in the region to help inform our name selection.

XII. Minutes review

- Collaborative participants approved the full-Collaborative meeting minutes from 1/7/21.

XIII. Next-Steps (11:45 – 12:00)

a. Sand Lake

- Trent and Kailey met with Bill and Hannah to talk about next steps on the Sand Lake project. Bill and Hannah will reach out in the next couple weeks to reconnect with individuals who are interested in participating on the Sand Lake project.

b. Review of NEPA

- Over the course of the next month Kailey will share folders via Google Docs to the individual participants who indicated they wanted to be part of the review process for Deadwood and Indian Creek. This review may be part of the March Collaborative meeting.

c. Landscape conservation talks

- Paul E. and Kailey will work with Lisa Romano to plan the speaker series. Any Collaborative participants who are interested in helping to coordinate can reach out to Kailey. At the March collaborative meeting we will discuss the speaker series in greater detail.

d. Topics for next full-group meeting on 3/12

- We will be hearing from the Forest on a new BA in April.
- There is an opportunity to bring Chuck back to talk about the North Fork Smith project.
- ODF staff would like to come present and discuss with the Collaborative about opportunities to work together.
- At the next meeting we will be working to finalize the governing documents at the next meeting and then move on to the conversations with agencies.
- We will have a full group conversation about the science talk planning.
- We will need to do a NEPA review at the March or April meeting.

Collaborative Mission

- Bring together diverse stakeholders
- Work together with federal officials
- Improve development, facilitation, and implementation of projects
- Work on projects that enhance economic vitality, forest ecosystems outdoor recreation, and public safety
- Improve the resilience of watershed, the forests they contain, and the community
- Provide education (include topics)
- Provide space for open discussion between FS staff, scientists, and interested parties
- Be on the forefront of solving forest restoration issues



Group Values/Goals/Guiding Principles

- Sustainable environments, economies, and communities
- Sustainable and predictable supply of timber products
- Enhanced biodiversity of our region
- Recreational opportunities and infrastructure
- Well-protected tribal sites
- Restoration of ecosystems, water supply, and economic viability
- Enhanced communication and trust between stakeholders
- Projects with multi-party monitoring
- Recognize successful projects
- Protect and implement the NWFP
- Accelerate old growth conditions
- Find win-win solutions
- Engage with the USFS, Tribes, BLM, State Agencies, Counties, private landowners, and industry



Collaborative Name

Siuslaw forest-wide collaborative

N. Coast Collaborative

central coast forest collaborative

coast range forest collaborative

Oregon Coast Collaborative

More regional "North Coast Collaborative"

Central Coast Range Forest Collaborative

Existing Oregon Dunes Restoration Collaborative (ODRC)

Oregon Coast Range Collaborative

Don't want to limit to just the SNF

NW Oregon Collaborative

Ground Rules

- **Treat everyone with respect:**
 - Have an open mind and work to understand other perspectives
 - Be curious, don't interrupt others, and speak for yourself
 - Respect and support the role of the facilitator
- **Respect everyone's time:**
 - Stay on topic, follow the agenda, begin and end meetings on time
 - Take phone and side conversations outside and leave camera on during virtual meetings
 - Come to meetings prepared
- **Work to find common ground:**
 - Address ideas, not individuals
 - Accept areas of disagreement
 - Lead with interests rather than positions
 - Honor agreements and commitments, bring all cards to the table
- **Encourage participation:**
 - Indicate when you want to speak
 - Monitor your participation to allow everyone the chance to speak
- **Prioritize transparency and honesty:**
 - Air disagreements and critical information during meetings
 - Avoid backroom deals
 - Keep colleagues/constituents informed about the work of the Collaborative

**These ground rules have not yet been formally adopted by the Collaborative but have been drafted by the Governance Subcommittee for use at this time.*

Meeting Minutes
 Siuslaw Forest-Wide Collaborative Formation Meeting
 03/12/2021 10:00am – 12:00pm
 Zoom

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM Forestry	Chandra LeGue	Oregon Wild
Sally Bernstein	Sustainable NW	Paul Lulay	Hampton Lumber
Dave Eisler	Landowner	Brad Pfeifer	Hampton Lumber
Paul Engelmeyer	Portland Audubon	Fran Recht	Pacific States Marine Fisheries Commission
Jim Fairchild	Audubon	Trent Seager	Sustainable NW
Andy Geissler	AFRC	Kirk Shimeall	Cascade Pacific RCD
Kailey Kornhauser	SFWC Coordinator		

Minutes: by Kailey Kornhauser

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Meeting Notes

2. Updates (10:00 – 10:20)

- a. NF Smith
 - i. The IDT has begun unit X unit analysis and hopes to host a project discussion and update with the Collaborative at the April or May meeting. Chuck Fisher sent over multiple documents answering the questions posed by Collaborative Participants which were sent via email to the group. He also wanted to remind interested individuals to sign up for the project email listserv.

- b. Sand Lake
 - i. District Ranger Bill Conroy sent a project update to the Collaborative via email in early March. As a reminder, the Collaborative is not engaging on Sand Lake as a group but interested individuals are welcome to participate and Kailey will continue to share information and engagement opportunities about the project. A follow up discussion opportunity is scheduled for 3/17 from 2:30 – 4:00.
 - ii. Q: Will the Wildlife Biologist be present at the 3/17 meeting to answer questions?
 - 1. A: Kailey will get back to the group to let them know if Michelle Drago will be at the meeting.
 - c. Governance Subcommittee updates
 - i. The Governance Subcommittee met on 2/24 to incorporate edits and changes suggested by the full Collaborative at the February meeting. They may not meet again if the governance documents are accepted today.
3. Governance Documents Review/Approval (10:20 – 10:40)
- a. Operations Protocol
 - i. Since the last meeting, a mission and values have been added to the document as well as some small changes to other sections. The group began by reviewing and recommending slight changes to the operating protocol before moving on to a vote to approve the document.
 - ii. Cmt: There were some small changes made to the history section of the document to better reflect the past work of members of the public. The group agreed that further investigation into the history of the mission of Stewardship Groups is needed, and that an appendix document summarizing that history should be created to go along with the governing documents. The group agreed that this work could happen after the governance documents have been approved.
 - iii. Q: How will we go about amending the governing documents?
 - 1. We would use the decision-making process summarized in the operating protocols to amend the operating protocols at any time.
 - iv. Cmt: We do have some of our relationship with the Forest Service outlined in the Operating Protocols, but an MOU would provide additional clarification about the relationship between the FS and Collaborative.
 - v. Q: When are Collaborative participants allowed to speak to the media as individuals vs. as representatives of the group?
 - 1. Members will not speak on behalf of the group without approval from the rest of the members but can speak to the media as individuals at any time. Language was edited in the governing documents to clarify this.
 - vi. Q: where have we landed on how a new person would become a voting member of the Collaborative?

1. The group doesn't want to make it burdensome to join the Collaborative but also wants to ensure that the group has a strong process that cannot be easily changed. Voting for members to be added is more of a formality on most Collaboratives and allows some resistance against a hostile takeover which has occurred on other groups. Language was added that potential members need to adhere to the governance document in the meetings they attend prior to joining the group as a voting member.
 - vii. The Operating Protocol was approved unanimously.
 - b. Declaration of Commitment
 - i. There was no further discussion on the Declaration of Commitment document.
 - ii. The Declaration of Commitment was approved unanimously and will be sent to all Collaborative participants so that they can sign on to become voting members.
 - iii. Q: What happens if people are hoping to edit the governing documents before signing on to the Declaration of Commitment.
 1. Everyone who signs on to the Declaration of Commitment will be a voting member that can adjust the governance documents. Everyone who votes in favor of changing a governance document would remain a voting member of the Collaborative and changes are made using consensus.
4. Collaborative Name (10:40 – 10:55)
- a. This topic was postponed to the next meeting due to time constraints.
5. Collaborative Scope of Work (10:55 – 11:25)
- a. Mission and values guide us
 - i. One of the next steps is to formalize an MOU with the FS and to figure out how the group will engage with upcoming projects like North Fork Smith.
 - ii. Trent shared that now that we have governing documents in place, this is where the work on the ground gets started. A lot of this dialogue won't be formally written down anywhere but instead will be an iterative process of figuring out how we as a group engage on projects.
 - iii. Trent is working on putting together a workshop which will focus on FWS consultation. There can be an opportunity for the Collaborative to meet with the speaker to gain an understanding about what consultation looks like.
 - b. How we approach and engage with projects.
 - i. We will start to engage on projects and practice honest brokerage, so the scope of work will likely be taken on at a project level. This means that the Collaborative will decide to work collaboratively with the Forest on a project.
 - ii. The FS is also having internal discussions about how they plan to work with the Collaborative on upcoming projects.

- iii. Q: Are there any concerns about the group engaging with North Fork Smith as a Collaborative?
 - 1. There are still questions about what it means to work on a “Collaborative Project” is it just working up front on NEPA projects or is it something that is more formally developed together. It’s important to recognize that calling something a collaborative project has a lot of power so we should be deliberate about that. The MOU will speak to the fact that agreeing to work together is an agreement about a process but to call something a Collaborative project means that there is signed agreement at the end of a process.
 - 2. A number of participants have engaged upfront on NEPA but didn’t see the outcome they had hoped for. Hopefully this time the engagement will influence some of the outcomes.
 - 3. This is the first time many participants have participated in NEPA before a project has been scoped. This is legally allowed, essentially it is a discussion about desirable conditions for a project. In this case the FS is looking for red-flags or areas of opportunity that were missed.
 - 4. When we decide to engage in a project, we need to ask whether a project has potential to meet our Collaborative mission and values.
 - 5. The group won’t just work on projects but also on forest management and policy. We should keep in mind some larger goals and ensure that the MOU allows for higher level engagement.
 - 6. To develop the MOU we will write what we want and the Forest will write what they want and then we will combine the documents to find agreement. The Governance Subcommittee agreed to continue meeting to draft an MOU to get this process going.

6. Science Talks (11:25 – 11:50)

- a. Overview of purpose and scope
 - i. Paul E. and Kailey met with Lisa Romano to discuss the scop and purpose of these talks. Lisa sent an email to Forest leadership to get input on topics and potential speakers which included the following topics: impacts to roads on fish, wildfire in the Coast Range, water storage and flooding, MAMU buffers and interior forest, and Coast Range biophysical environment.
- b. Topic brainstorm
 - i. Collaborative participants offered suggestions for both science talk topics and potential topics for dialogue between the Collaborative and Forest Service. The group also discussed that it would be helpful to hold a meeting with the Forest prior to the speaker series to make sure that all parties get what they want out of the presentations. The list of topics generated by the group includes:
 - 1. The Climate Vulnerability Assessment and climate change adaptation
 - 2. Interior forest

3. Species of concern and how we address that in our management strategies
 4. Forest Service long term planning for predictable sustainable timber supply for local contractors
 5. Jobs in the forest
 6. Different approaches to Forest planning
 7. Sustained management in Douglas Fir forests and exploring regeneration in Matrix
 8. Recovery of species
 9. Review of the monitoring plan from the 1990s
 10. Water quality
- c. Topic prioritization
 - i. Kailey will work with the Forest and Paul E. to find overlapping topics of interest and to prioritize the first few topics that will be hosted later this spring and early next fall.
 - d. Speakers
 - i. Kailey encouraged participants to share their ideas for speakers via email.
7. Minutes Review
- a. 2/12/21 minutes were unanimously approved.
8. Next-Steps (11:50 – 12:00)
- a. Support for CFLRP
 - i. Because we do not have a process for signing on to letters as a Collaborative we skipped over this topic for now.
 - b. Internal process for deciding to work on project and engaging with the Forest
 - c. North Fork Smith project engagement
 - d. ODF presentation
 - e. Biological Assessment discussion
 - f. Other topics?
 - i. At the next meeting there was a request to have a discussion about the geographical boundaries that this Collaborative will focus on.

FOLLOW-UP: Kailey will send out PDF versions of the Operating Protocol and Declaration of Commitment for review and signatures.

Meeting Minutes
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 04/09/2021 10:00am – 12:00pm
 Zoom

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM Forestry	Paul Lulay	Hampton Lumber
Sally Bernstein	Sustainable NW	Brad Pfeifer	Hampton Lumber
Emery Cowan	RVCC	Lisa Romano	Public Affairs Staff Officer USFS SNF
Dave Eisler	Landowner	Fran Recht	Pacific States Marine Fisheries Commission
Jim Fairchild	Audubon	Katie Richardson	Natural Resources Staff Officer USFS SNF
Andy Geissler	AFRC	Trent Seager	Sustainable NW
Kailey Kornhauser	SFWC Coordinator	Kirk Shimeall	Cascade Pacific RCD
Brandy Langum	USFS SNF Fisheries Program manager	Jeff Young	NOAA
Chandra LeGue	Oregon Wild		

Minutes: by Kailey Kornhauser

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Meeting Notes

9. Updates (10:00 – 10:20)

a. *Governance Subcommittee & MOU Process*

- i. The Subcommittee met on 4/5 to begin discussing the process of drafting a Memorandum of Understanding (MOU) or Letter of Agreement.
- ii. The Forest Service Leadership Team for the Siuslaw also had a meeting on 4/5 to begin discussing the MOU.
- iii. The Subcommittee has begun a process in which they will work to create a draft letter which will then be reviewed by the full Collaborative. Following that review by the Collaborative, the Forest Service will work with the Collaborative to come to an agreement about the text of the Letter before signing on.
- iv. The Subcommittee will meet again on 4/15 to work on the letter and may schedule additional meetings as needed to complete their work.

b. *Ongoing Funding:*

- i. Kirk provided an update on funding for the Collaborative Coordinator position. The FFR grant from ODF will expire by the end of June at which point the Siuslaw National Forest will continue providing support for the position and Collaborative through the end of the year.

10. Forest Service Updates

a. *Biological Assessment Update – Forest Supervisors Office (Jeff Young NOAA and Brandy Langum Siuslaw National Forest)*

- i. Jeff Young and Brandy Langum gave a presentation on the ESA and Programmatic Consultation (attached).
- ii. The new Programmatic can be found on the NOAA website or attached.
- iii. Q: How often are these programmatics done and what is the process for commenting on them?
 1. They are updated when forest plan revisions are done, when baselines change, or in the case of adaptive management.
 2. This is a regulatory framework that action agencies need to complete, so public comment would be done under NEPA.
 3. Consultation covers all of the actions under NEPA.
 4. NOAA has annual reporting meetings with the Forest to see how they are meeting indicators and criteria and to review any other monitoring. If they find something inconsistent with the biological opinion, they can reevaluate the opinion.
- iv. Q: Are off-forest projects paid for by retained receipt covered by the Programmatics?

1. There is a programmatic that covers Wyden projects and the new consultation does cover off-forest projects within the analysis area or a project.
2. Q: Does that eliminate the need for NEPA?
 - a. No, the Forest doesn't always have to do consultation but they do have to do NEPA.
 - b. Any major federal action should have NEPA, but major is a flexible term. The goal is to meet
3. Cmt: Programmatic NEPA is different from Programmatic Consultation.

b. Sand Lake Project Update – Hebo Ranger District (Hannah Smith NEPA Planner)

- i. Kailey sent an email regarding engagement on Sand Lake. Individuals should feel free to interact with Sand Lake by contacting Hannah and Bill directly and the Collaborative may receive updates on the project from time to time.
- ii. Michelle Drago is back from detail. The hope is that the EA will be ready by May to start the objections process and will be in touch if that timeline changes.
- iii. Q: Is there an opportunity to have a presentation on how much early seral there is on the Forest outside of a project?
 1. Kailey will work with Hannah to coordinate across the Districts on this topic.

Forest Service staff left the meeting following their updates to allow for an internal discussion amongst Collaborative participants.

----- 5 Minute Break -----

11. Scale of Collaborative and Collaborative Name Discussion (10:45 – 11:00)

a. Geographic scale and government scale

- i. At the last meeting this topic came up, before we choose a name it would be good to determine what scale we work at.
- ii. Trent: It's up to the group if they want to be an all-lands collaborative or just focus on federal lands. All-lands collaboratives usually start with private land and then work with federal lands adjacent to those lands. Deciding to focus on federal lands doesn't preclude us from working across land ownership but means most of our projects will start on federal land and expand across boundaries. We are not eliminating our options by deciding a direction now.

- iii. Cmt: BLM hasn't engaged much in collaboration here so it makes sense to leave the door open for now.
- iv. Cmt: For the Mary's Peak Stewardship Group ODF has been involved in some of the discussions. The Siuslaw is quite a patchwork and we are working on landscape level projects so maybe we can merge the two approaches to work for this landscape.
- v. Q: Does this distinction make a difference for funding?
 - 1. Forest partners may not want to support a collaborative that is not primarily focused on Forest Service projects.
- vi. Cmt: This is more about setting up a scope of work that we can accomplish at this time.
- vii. Regardless of scope and name, we should reiterate to Stewardship Groups that we do not intend to take from their capacity or scope and that we honor the work they have done.
- viii. There is no need to make a decision at this time but it is good to check-in to make sure that we are all on the same page in terms of leaving the scope of work flexible at this time but starting with what is achievable.

b. Name selection

- i. We want to make sure that the group name is not too broad or infringes on existing groups that work in the region.
- ii. The Central Coast Range Forest Collaborative keeps the region specific but doesn't just set us up to a scope of Forest Service lands.
 - 1. The term range sounds similar to the Central Coast Ranger District.
 - 2. Do we need to include the state in the title?
- iii. There are no strong feelings in opposition to the proposed titles, Central Oregon Coast Forest Collaborative encapsulates all the proposed ideas.

12. Minor Governance Document Edits (11:00 – 11:15)

a. Diverse stakeholders in mission statement

- i. There was a suggested edit that we remove the term "we are a diverse group of stakeholders" and move this to a value that we are striving to be a diverse group of stakeholders. We might also state that we are a group of stakeholders with diverse values and that we are striving to be more diverse.

b. Define "other partners"

- i. In the mission and in a few other places the term "other partners" is used but not defined.

- ii. Partner was meant to refer to non-agency individuals or organizations we might work with that won't become members.
- iii. We will include the term "tribal governments" rather than partners and remove the term partners from this document.

c. Additional ground rule

- i. Do we need a ground rule that talks about respect for each other outside of meetings?
 - 1. It could help us get ahead of possible issues but may also be a reiteration of existing ground rules.
- ii. There was a suggestion to change the title of ground rules to "Meeting Ground Rules." Meetings will refer to any time participants gather.
- iii. Q: Is there a rule about no backroom deals?
 - 1. We talk about transparency but do not specifically address backroom deals. Adding something that refers to relationship building that would be applicable to outside of meeting time would be helpful.
- iv. In our values statement we can add that we plan to treat each other with respect at all times.

d. Consideration for general public

- i. We want to acknowledge the fact that this is not a completely inclusive group and that people who are not part of the Collaborative do not always have the ability to be part of the group. The Collaborative is open but not necessarily a public group.
- ii. We could add this in the values section.
- iii. Cmt: We should make it clear that the views and documents produced by this group are representative of only the group not the general public.

13. Science Talk Prioritization (11:15 – 11:30)

a. Update on Forest Service engagement

- i. Kailey met with Lisa and Katie a couple weeks ago to get FS input and talk about topic overlap and logistics for scheduling. The FS staff were interested about this idea and there was a lot of topic overlap. They encouraged us to think about the best timing to host each of these talks to coincide with other work we are doing.
- ii. Logistically speaking we discussed which topics made sense to go first, who was available to talk, and what would make most sense to schedule before the field season gets going.

b. Topic priorities and scheduling

- i. Kailey will send a list of potential topics and timing for each of these talks so that we can discuss prioritization and logistics.
- ii. Likely the easiest topic to move ahead with as the first Science talk would be a panel related to Silviculture.
 1. Q: What do we want to get out of that? Who is this for?
 2. Cmt: This group needs a more specific talk such as what the impact of the past 25 years of thinning has been on forest structure.
 3. Cmt: We should also meet with FS staff before beginning these talks to discuss the goals of these talks.
 4. Cmt: As a group we are interested in where the stands are headed and how management is connected to long term interests of stands.
- iii. The idea of these talks is not to only have Forest Service staff present but to invite outside scientists come present on these topics and then we can organize follow-up dialogue with the Forest on these topics.
- iv. Sustainable Northwest is hosting a panel on the ESA and what it means to consult. After the panel there will be a small working group on the Collaborative and the Forest and they will go into the field.

14. Minutes review of 3/12/21

- a. The minutes for 3/12/21 were approved.

15. Next-Steps (11:30 – 11:40)

a. ODF presentation

b. NF Smith Engagement

c. MOU Discussion

- i. Gov subcommittee will finish a draft and bring it to the full group.

d. Partner invitations to future meetings

Oregon Central Coast Forest Collaborative

Draft Meeting Minutes

06/11/2021 10:00am – 12:00pm

Zoom

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM Forestry	Andy Geissler	AFRC
Sally Bernstein	Sustainable NW	Kailey Kornhauser	OCCFC Coordinator
Bill Conroy	Hebo District Ranger	Brad Pfeifer	Hampton Lumber
Garrit Craig	Deputy District Ranger USFS	Fran Recht	Pacific States Marine Fisheries Commission
Dave Eisler	Landowner	Kirk Shimeall	Cascade Pacific RCD
Jim Fairchild	Audubon	Hannah Smith	Hebo NEPA Planner
Chuck Fisher	SNF Hydrologist		

Minutes: by Kailey Kornhauser

Minutes Key

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Meeting Notes

16. Updates (10:00 – 10:20)

a. Hebo Ranger District

- Hannah Smith provided an update on the Sand Lake project letting the group know that the 45-day objection period was open until July 16 on the final EA.
- Q: Were comments about connectivity and occupied stands included in the FONSI?
 - Responses to comments in the FONSI were more general. For specifics individuals can reach out to Hannah.

b. Central Coast Ranger District

- Central Coast Deputy Ranger Garrit Craig provided an update to the group. The Forest is reopening slowly, likely by the end of summer. Central Coast is currently scoping for a project on decibel limits on the sand dunes and preparing for the North Fork Smith NEPA. Analysis on NFS has been pushed back but programmatic are out right now. There is a 10-mile creek parcel that ODF proposed a land exchange with the USFS for a property nearer to Corvallis.
- Chuck Fisher gave an update on North Fork Smith confirming that the project had been pushed back until October. He cited staff turnover and the need for biological assessments on newly listed species as some of the reasons for the project delay. Consultation is currently being done and will be completed before getting far into the project.
- Chuck also brought up the GIS layers that collaborative members had previously requested. He said that the Forest is currently discussing how to put requests for GIS layers together given that GIS is done in a separate office and usually paid for out of Forest budget.

2. ESA Workshop Debrief (10:20 – 10:25)

a. Subcommittee formation

- Following the ESA Consultation Workshop there will be a series of dialogues and field tours with interested Collaborative members and Forest Service staff.
- Trent asked for volunteers for a subcommittee to take part in the dialogues and field tours. Paul E., Dave, Brad, and Kirk volunteered to take part in this Subcommittee.

3. Field Tour (10:25 – 10:35)

- This topic was tabled to be addressed via email and at the July Collaborative meeting.

4. Operating Protocol Suggested Edits (10:35 – 10:45)

- Jim F. brought a series of questions and concerns regarding the Operating Protocols to the group. These concerns included:
 - Use of the word member, voting member, participant, and full group
 - Clarification of subcommittee membership
 - Clarification that the group works on more than NEPA projects
 - Definition of projects to include more topics
 - Clarification that the goal is to reach consensus even if a topic is tabled to a following meeting

- The group went through the proposed changes and did not take issue with any of the suggested changes. Kailey will incorporate these edits for consideration at the July Collaborative meeting.

-----BREAK (10:45 – 10:55)-----

5. Letter of Agreement (10:55 – 11:45)

- The Governance Subcommittee met in June to finish a draft of the Letter of Agreement. Prior to this meeting Lisa Romano at the USFS reviewed the draft letter for any potential red flags. She had questions about the use of the term adaptive management and committing to outcomes in the document.
- Following the review of this letter by the full Collaborative, the draft will go back to the Forest for consideration, and a joint meeting will be scheduled between the Forest and Collaborative to come to a final agreement.
- Q: What is the issue with using the term Adaptive Management?
 - There are requirements for agencies when doing Adaptive Management so it's not an aversion to the term or ideas but to committing to specific types of management.
 - There was also an interest in hearing Forest feedback on the term precautionary approach.
- There was a request for additional details on communication to be added by the Forest.
- Rather than putting boiler plate language about a definition of collaboration, the Collaborative and Forest will have an opportunity to discuss the definition and come to an agreement.
- Q: How will Robert be involved in signing on to this Letter?
 - Kevin may be the one to sign on to this letter, but Robert will have a chance to review it before then.
 - The Forest Leadership Team will be the group to review this letter.
- During these discussions we should get clarification on what the Forest is doing in terms of monitoring.

6. Next Steps & Ongoing Work (11:45 – 12:00)

- a. Web updates
- b. Onboarding and recruitment materials
- c. Governance Subcommittee: Project Level Agreements
- d. Science Talk Planning
- e. NEPA Review

Draft Meeting Minutes
 Oregon Central Coast Forest Collaborative Meeting
 07/09/2021 10:00am – 12:00pm
 Zoom

Attendees:

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM Forestry	Kailey Kornhauser	OCCFC Coordinator
Bill Conroy	Hebo District Ranger	Chandra LeGue	Oregon Wild
Garrit Craig	Deputy District Ranger USFS	Brad Pfeifer	Hampton Lumber
Dave Eisler	Landowner	Fran Recht	
Andy Geissler	AFRC	Kirk Shimeall	Cascade Pacific RCD
Michele Holman	Central Coast District Ranger	Hannah Smith	Hebo NEPA Planner

Minutes: by Kailey Kornhauser

Minutes Key

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Meeting Notes

17. Updates (10:00 – 10:30)

a. Forest Updates

- Hebo: The last day of the Sand Lake Objection period is 7/16.

- Q: Are there any changes or updates to the second part of the project?
 - Not at this time. The Forest is working on putting together consultation documents at this time and considering what the trail system will look like at this time. The project is likely a couple months out from an objection period at this time and they will send updates as we get closer.
- Q: Who is the deciding official for this project?
 - Bill Conroy, District Ranger, is the deciding official.
- Central Coast: There are vacant wildlife and timber positions remaining on the District. They will hold a public meeting in early November to discuss decibel limits on the Dunes. In general the Forest Service is very focused on fire season. The Forest may potentially start opening their doors October 1.
 - Q: Why is there a high amount of turnover in the Forest Service?
 - There are capacity issues within the context of fire needs and upward movement in the agency. There are challenging processes and hiring caps that make it difficult to hire. There has been a cap put on moving expenses and cost of living expenses. It is frustrating for the agency as well as the public. These factors are agency wide and not exclusive to the Siuslaw.
 - Cmt: There have been questions about how details work as well. In a future meeting it would be helpful to hear from the Forest Service about this process.

b. Collaborative Updates

i. Letter of Agreement process check-in

- The LOA process has been on hold due to conflicting summer schedules but Lisa circulated the draft letter to the District Ranger and got their feedback.
- The main feedback was to clarify that the Forest Service retains decision making power.
- The next step is to convene a meeting between the governance subcommittee and Lisa to go over the edits. Following that meeting the Collaborative will meet with Forest Leadership to review and finalize the letter before the end of September.

ii. Science talk planning update

- Paul E., Trent, Katie, Cheryl, and Kailey met to discuss science talk planning in June. They determined that 1-2 science talks should be scheduled in the fall, each with a follow-up dialogue.

- The first topic will be background on historical conditions and management plan context including talks on LIDAR, the all lands perspective, and conversations about the wiggle room within the NWFP.
- The second topic will be on silviculture specifically on where stands are headed and how long-term management is connected to stand goals including tradeoffs, prescriptions, and immediate vs. long-term effects.

c. Member Updates:

- ODFW Fish and Wildlife Commission is considering whether to up-list the MAMU today which would affect state managed lands.
- Cascade Pacific has hired Integrated Resource Management to do snag surveys on Stewardship Sales. IRM has come up with a protocol and put two technicians in the field to do that work. They will return to snags created by the Forest Service in the last 10 years to tag and map them for future monitoring. Previously the Forest Service didn't require that each snag be mapped individually so it has been challenging to find some of the snags. This work will be complete by the end of September.
 - o Q: What does it mean when the Forest Service groups snags?
 - Sometimes snags are grouped in 2-10. It can be difficult to determine if all snags were human created. A contractor could map each snag for monitoring and that would be easier.
 - o Cmt: With a lot of the stewardship sales they give a map where snags need to be and a total number. The contractor picks out snags and then fills out information on a map with flagging as the only required marking. If requested, the Forest Service could require tagging from contractors.
 - o Brad and Marc will continue to discuss potential efficiencies that can be created between contractors and monitoring.

18. Governance document edits (10:30 – 10:45)

a. Review and consideration of Operating Protocol changes

- The following changes were proposed for the Operating Protocols:
 - o Removed term "full-group" replaced with "Collaborative"
 - o Made clear that we work on more than just NEPA
 - o Clarified selection of subcommittee members
 - o Clarified that consensus is goal
 - o Clarified media is an invited guest
- The Collaborative members accepted the proposed changes to the Operating Protocols with full consensus.

19. Formation of Operations Committee (10:45 – 10:55)

- The Operating Protocols call for an Operations Committee that represents the diversity of the collaborative and will manage the group, provide direction, review finances and personnel, select and support the coordinator, and produce a procedure for removal of voting members if necessary.
- For ease the Governance Subcommittee (Marc, Andy, Chandra, and Paul E.) will continue on to serve as the initial Operations Committee until more members are brought on to the Collaborative at which point we will consider membership of this committee.

----- Break (10:55 – 11:00) -----

20. Annual work plan (11:00 – 11:30)

- The FFRP grant period ended in June and all deliverables were submitted. Our current funding does not stipulate any specific work or deliverables so Kailey has created an annual work plan draft to help guide our work. We already have a fair amount of work on our agenda for the rest of 2021, this is the time to check-in and determine what is missing or to set priorities.
- Cascade Pacific is looking into funding sources for the Collaborative past 2021 and it's important to include grant opportunities on this annual work plan.
- It was suggested that we maintain a calendar of events that may be of interest to Collaborative members. This would include events submitted by Collaborative members.
- Monitoring is a priority amongst the group. It is important to consider what the Collaborative and Forest want to learn and how the information will be utilized in future planning efforts.
 - o There is a fund for monitoring that Cascade Pacific has managed and is currently being used to pay for the snag monitoring work that Integrate Resource Management is working on. In the future the Stewardship Groups and Collaborative could have a say in where that money is spent.
 - Q: Has the Forest Service committed to giving that money in the future?
 - Kirk was not certain but fairly sure that they have committed to providing those monitoring funds.
 - o Monitoring would be a good topic for a subcommittee. This subcommittee could come up with a strategy and also bring in new stakeholders. Pre-implementation monitoring is another topic to consider.
 - o While working on upcoming NEPA projects, the Collaborative would like to bring up monitoring as part of the planning process.
- There is a need to talk through details on what engagement on North Fork Smith will look like. There is still uncertainty around this process.

- Recruitment of new members is also a high priority for the group. It would be great to have the Letter of Agreement done but having this work plan as something to present to newcomers also helps to recruit and expand membership.

21. Field tour and in-person meetings (11:30 – 11:50)

a. Field tour ideas and scheduling

- The goal is to hold one field tour before the end of the summer season. This field tour will focus on sites that demonstrate desired conditions.
- Marc had done some graphs of how thinning regimes would or would not lead to varied canopy cover. It would be great to look at those predictions and compare them to the sites.
 - o There hasn't been any stand level monitoring in five years, it would be good to look at those stands ten years out to see if they meet the desired conditions compared to reference mature forest stands.
- It could be useful to focus on sites in the North Fork Smith area, the fiddle project, which is likely about 15 years old, could be a good example.
 - o They may have already done stand exams in the project area and it would be great to see that data, especially of the stands treated 15 years ago.
 - o It would be interesting to see what the Forest Services projections showed versus what happened on the ground.
 - o Sweet creek area also has some older treatments that would be good to look at.
- In Hebo the Forest Service did treatment of off-site stands in the AMA with Douglas Fir from the Puget Sound area which appear younger than they are. The goal is to get native stock back in there. The next project on the Hebo will look at doing more of that.

b. In-person meeting discussion

- The group discussed the possibility of an in-person meeting and determined that there is a desire to convene in-person but it is still too uncertain to know when we will be able to do this. For now the group will continue to meet via Zoom.
- Kailey will check-in with Forest Collaboratives across the region to see how they are approaching a return to in-person meetings.

22. Next-steps (11:50 – 12:00)

- Jan Johnson will be meeting with the ESA Consultation Subcommittee in the next month to host a dialogue and plan a field tour.

- As part of the grant deliverables for the FFRP grant, Kailey put together a NEPA review of the past three NEPA projects. Over the coming months the Collaborative will use this document as a jumping off point for discussions about Zones of Agreement.
- The Governance Subcommittee will begin work on the project level agreement templates as they finish up work on the Letter of Agreement.

Draft Meeting Minutes
 Oregon Central Coast Forest Collaborative Meeting
 08/13/2021 10:00am – 12:00pm
 Zoom

Attendees:

NAME	ORGANIZATION	NAME	ORGANIZATION
Bill Conroy	Hebo District Ranger	Kailey Kornhauser	OCCFC Coordinator
Dave Eisler	Landowner	Brad Pfeifer	Hampton Lumber
Paul Engelmeyer	Portland Audubon	Fran Recht	Community Member
Jim Fairchild	Corvallis Audubon	Kirk Shimeall	Cascade Pacific RCD
Chuck Fisher	SNF Hydrologist	Donni Vogel	SNF Natural Resources Staff Officer
Andy Geissler	AFRC		

Minutes: by Kailey Kornhauser

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Meeting Notes

23. Updates (10:00 – 10:30)

- a. Forest Updates
 - Hebo Ranger District: The first phase of the Sand Lake project has been completed and the Decision Notice was signed. The second phase is still under consultation.

- Central Coast Ranger District: Michele Holman is out on fire. The GS 11 and GS 9 wildlife position are vacant, because of that and other reasons the North Fork Smith project is paused until January. This pause includes the purpose and need as well as project boundaries.
 - o Q: With the project pushed back, does that get things off track?
 - Preliminary IDT work had previously begun. The project will not be completed by the original due date but there is a lot of shelf stock NEPA that will allow harvesting to continue. It did kick off with preliminary IDT work of figuring out current conditions.
- b. Collaborative Updates:
 - The ESA Consultation Subcommittee had their first meeting in July to debrief the panel discussion from May. The Subcommittee will be going on a field trip to continue to discuss consultation.
 - The field trip will be on September 23rd, details to follow via email.
 - The Governance Subcommittee will begin meeting to work on a project level agreement template draft this month.
- c. Collab member updates:
 - The Mid Coast Watershed Council is going to host a forester working with watershed protection and a person using carbon credits to fund watershed protection work in September. Fran will send information about these events via email.
 - The McKenzie River Collaboration formed years ago and then split into a stewardship group and the Pure Water Partners. Now they are discussing reforming the collaborative, and this will be an interesting process for us to observe.

24. Letter of Agreement Review (10:30 – 11:30 with break when needed)

- a. Purpose and Goals
 - Including the goals and values directly from the OCCFC Operating Protocol and Forest Service Strategic Plan is too confusing and appears that these are agreed upon by both parties. Instead those goals and values will be moved to an appendix and a short general goal will be added to this section.
- b. Communication
 - It does make sense to include the NEPA Planner contact information for the Forest Service and to indicate that they are the correct contacts for more technical questions.
 - We will refer to a general file sharing service rather than being specific about Box incase this service changes.
- c. Roles and Responsibilities

- A short passage was added explaining that the Forest Service maintains its decision making authority.

d. Engagement

- There was some discussion about how the project-level agreements will be used in relation to the letter of agreement.
- There are formal and informal organizational charts. Donni and Chuck maintain an organizational chart for the Stewardship Groups to use and could do something similar to that for the Collaborative because the full organizational chart is probably too big.

25. Project Engagement Discussion (11:30 – 11:50)

- As we prepare to engage with the North Fork Smith project it is important to discuss what the Collaborative hopes to do and how we will measure success before working with the Forest to solidify engagement plans.
- Cmt: The Forest Service receives a lot of information and feedback from various public stakeholders. It would be good for the Collaborative to know about that input so that they can consider multiple perspectives and include new members if there is interest in participating in the Collaborative.
- Cmt: It is important to know that the Collaborative engagement will be productive.
 - o Q: How do we define “productive engagement?”
 - There was a discussion about Collaborative influence on the Forest Service.
 - Response to questions and resource requests from the Collaborative.
 - Suggestions from the Collaborative are heard by the Forest Service.
 - A deep level of engagement and willingness to try to do things differently.
 - o Q: What happens if the Forest Service really considers Collaborative input but doesn’t end up taking the groups recommendations?
 - The Collaborative can’t expect that the Forest will change everything or take all of the groups recommendations, but if we feel listened to and our perspectives are considered that will be a success.
- Cmt: A productive relationship with an open line of communication and consideration of the Collaboratives perspectives would be a successful relationship.
- Cmt: Finding common ground between Collaborative members will take time and so will the process between the Collaborative and Forest Service.

- Cmt: We should frame success as a working relationship with trust on both sides.
- Cmt: It will be important to be involved early, before the project technically begins.
 - o Q: Is the Forest Service going to sign the project-level agreement?
 - The Forest Supervisor will sign the Letter of Agreement, District Rangers may sign the project-level agreements if that is what we agree to.

26. Next-steps (11:50 – 12:00)

- a. The Collaborative will begin on-boarding new members in the next month.
- b. Science talk scheduling will happen this month.
- c. At the next Collaborative meeting the group will begin reviewing past NEPA projects and discussing Zones of Agreement.

Draft Meeting Minutes
Oregon Central Coast Forest Collaborative Meeting
9/10/2021 10:00am – 12:00pm
Zoom

Minutes: by Kailey Kornhauser

Minutes Key

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Meeting Notes

27. Updates (10:00 – 10:30)

a. Forest Updates

- Hebo Ranger District: They are continuing work on the second part of the Sand Lake EA which has heavier thins proposed in the adaptive management areas. The District is looking for a new Wildlife Biologist and has a temporary person in the role now. The Yamhill Wilimina project will likely begin in the spring, but they will wait until we have the Letter of Agreement and a project level agreement in place before figuring out the specific timeline.
- Central Coast Ranger District: The North Fork Smith project will reinstate in January after the District fills the vacant Wildlife Biologist positions. They are currently in the process of hiring for those positions and will work with Kailey I the meantime on project level engagement agreements. Congress may pass new funding bills and the Forest will have to figure out how to spend those dollars with limited capacity. The forest remains at high fire risk levels until a heavy rain.

- b. Collaborative Updates: The Governance Subcommittee is meeting this month to begin working on the project level agreement template. Jan Johnson will be coming to work with the Collaborative on a discussion about ESA Consultation. Kailey is still working on onboarding new members. The Letter of Agreement underwent slight changes and is now in it's final draft.
- c. Collab member updates

28. Field Trip Details (10:30 - 10:45)

- The field trip will be on 9/23. Attendees should meet at the Riverview Market in Mapleton before caravanning to the Cataract Study Site. If anyone has questions about the site please send them to Kailey ahead of time and she will pass them to the Forest Service. Doug Glavich and Howard Hoyt will join us along with Lisa Romano from the Forest.

----- Break 10:45 – 10:50 -----

29. Zones of Agreement (10:50 – 11:50)

- a. Review of memorialization document
 - The [NEPA memorialization draft document](#) was created as part of the outcomes of the Federal Forest Restoration Program grant funding. The goal of this document was to summarize comments and objections received from the public during the past three NEPA processes (Indian Creek, Deadwood, and Sand Lake). Additionally, some collaborative members provided context to their comments. The document includes an introduction, project context, project engagement, potential areas of agreement and disagreement, a glossary, and list of all attendees of Adaptive Management Group and other public engagement forums from 2016 to present.
 - Cmt: Relying off public comment and objections doesn't capture the full scope of interests because stakeholders are commenting within the legal framework.
 - Cmt: This is a living document we will continue to work on and edit. The hope is that this document could be used to identify topics that are of interest to the collaborative as well as starting points for a larger discussion around Zones of Agreement.
- b. Start discussion of ZOA
 - The group went through a discussion about past project engagement topics, major themes associated with those projects, example zones of agreement, and next-steps for the ZOA discussion. Topics were [recorded here](#).
 - There was general consensus around major topics of importance from the past three projects including: climate change, roads, wildlife habitat, wildfire,

interior forest conditions, connectivity, joint monitoring, impacts of thinning, creation of early seral habitat, and supply of timber products.

- Cmt: It would be helpful to have Trent or another person familiar with ZOA on other forests come to talk about the scale and process.
 - We will schedule a meeting with Trent in the next couple of months to begin this discussion.

30. Next-steps (11:50 – 12:00)

- The 10/8 meeting will be postponed until 10/22 from 10-11am on Zoom.
- The Federal Forest Restoration Program Collaborative Capacity grant application will open 10/4 and Kailey will be working with Cascade Pacific to submit an application.
- The Governance Subcommittee will meet on 9/16 to begin drafting the project level agreement template. Kailey will also meet with the District Rangers on 9/22 to discuss the template.
- We will host Jan Johnson for a discussion about ESA Consultation and tradeoffs in November or December.

Draft Meeting Minutes
Oregon Central Coast Forest Collaborative Meeting
10/22/2021 10:00am – 11:00am
Zoom

NAME	ORGANIZATION	NAME	ORGANIZATION
Kailey Kornhauser	SFWC Coordinator	Andy Geissler	AFRC
Brad Pfeifer	Hampton Lumber	Paul Engelmeyer	Portland Audubon
Chandre LeGue	Oregon Wild	Robert Sanchez	Siuslaw NF
Colin Beck	CTCLUSI	Michele Holman	Central Coast District Ranger
Jesse Beers	CTCLUSI	Lisa Romano	Siuslaw Public Affairs Staff Officer
Bill Conroy	Hebo District Ranger	Jim Fairchild	Corvallis Audubon
Hannah Smith	Hebo NEPA Planner		

I. Updates

- a. Hebo District: There are no new major updates or projects. A detail staff is filling in for the position vacated by Michelle Dragoo and they will be helping with the consultation projects on Sand Lake. A Sand Lake timber sale will become available soon.
- b. Central Coast District: A stream restoration project has been completed. The Deadwood wood. Placement has been completed.
- c. Supervisor’s Office: Robert Sanchez is back from detail. October 1st marks the beginning of the new fiscal year for the Forest Service. There is a Rural Advisory Committee now and they will be distributing Title 2 Secure Rural School Funds at their December 6th meeting. There is about \$1.9 million in funds to be distributed. There are plans to begin re-entering offices from January to March.
- d. OCCFC: Kailey is continuing to submit grant applications for collaborative funding. Jan Johnson will be at the next meeting to discuss consultation and begin a MAMU discussion. Trent will join the December meeting to discuss zones of agreement. The Governance Subcommittee will meet next month to discuss the project level agreement template and early North Fork Smith engagement.
- e. Collaborative Members: Chandra recommended that Kailey tour the Stewardship Groups and Watershed Councils to invite new people to the Collaborative. Paul suggested we have a discussion on this year’s fire season and lessons learned. He also mentioned that he and others are meeting to discuss opportunities related to

the America the Beautiful legislation and invited other to reach out to him to join that conversation.

- II. Final Discussion on the Letter of Agreement with Forest Supervisor Robert Sanchez
 - a. Process check-in: Small changes to the Letter of Agreement were proposed by Robert Sanchez upon his return from detail. Robert read through the Letter to check that everything was clear with the understanding that we may not get everything right in this first version, and that changes can be made at a later date.
 - b. Changes made: Under roles and responsibilities a sentence stating that the Siuslaw will consider collaborative experience and skills was moved to the Siuslaw Roles and Responsibilities section. A clarifying sentence was added in regard to when the project level agreement process begins. Changes were unanimously accepted, and the Letter was finalized and sent to the Forest Supervisor and District Rangers for signatures.

Next-steps

Meetings will return to the regular schedule on 11/12 from 10am – 12pm.

Draft Meeting Minutes
Oregon Central Coast Forest Collaborative Meeting
11/12/2021 10:00am – 12:00pm
Zoom

Attendees:

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM	Jordan Latter	
Dave Eisler	Landowner	Chandra LeGue	Oregon Wild
Paul Engelmeyer	Portland Audubon	Brad Pfeifer	Hampton Lumber
Jim Fairchild	Corvallis Audubon	Kirk Shimeall	Cascade Pacific RCD
Jan Johnson		Hannah Smith	Hebo NEPA Planner
Kailey Kornhauser	OCCFC Coordinator		

Minutes: by Kailey Kornhauser

Minutes Key

- Meeting minutes do not represent collaborative agreements, unless they specifically say so. They are meant to record three basic things: 1) the issue discussed, 2) the major points or questions raised in conversation, and 3) the resolution or next step if there is one. Unless specifically stated, resolutions are only the resolutions of the people present at the meetings.
- Common Abbreviations:
 - Q: Question
 - A: Answer
 - Cmt: Comment
- Highlighted items are typically those that require follow-up (suggestions for future agendas)

31. Updates

- a. Collaborative Updates
 - i. The Letter of Agreement has been finalized and signed by the OCCFC, Siuslaw National Forest Supervisor, and Both the Hebo and Central Coast District Rangers.
 - ii. Kailey is work with Cascade Pacific RC&D to submit a Collaborative Capacity Grant Proposal to ODF by December 7th for continued support of the Collaborative.

- iii. Sustainable Northwest is applying for two Technical Support grants and has asked OCCFC to sign on in support of their proposals. Kailey will send the letter to the group for comments and suggestions before agreeing to sign on in support.

32. ESA Consultation Discussion with Jan Johnson

a. Overview

- i. Jan Johnson previously led a workshop on ESA Consultation with OCCFC members and Forest Service staff. Following the workshop Jan led the Forest Service and OCCFC in follow-up discussions.
- ii. The big takeaways from the workshop and follow-up discussions include: the need for consistent commitment and early communication between the collaborative and agencies, the need for a meeting between USFWS, SNF, and the OCCFC, and a greater understanding of action areas.
- iii. Important topics that emerged from the workshop and follow-up discussions include: MAMU management, interior habitat, effects of thinning vs. clear cut on species, areas of high value, and the use of science.

b. Discussion

- i. Given that the USFWS is involved very early in the NEPA process in regard to consultation and related issues, it would be beneficial for the OCCFC to meet with the SNF and USFWS early in the North Fork Smith process.
- ii. Science Talk panels can be used to find some common ground on available science for topics related to North Fork Smith.
- iii. Q: When the Collaborative engages on NEPA processes with the Forest should it be on a standby stand basis or more general across the project area?
 - 1. Example stands can be used to find common ground. Use representative stands to find approaches to a given conditions, or prescription for certain age stands, We should consider what the stands are adjacent to and could develop simple flow chart to capture the types of categorical conditions that would trigger our ZOA . where we have unique conditions, we would have field trips.
- iv. Q: What level of the USFWS is appropriate for us to engage with?
 - 1. Each USFWS field office has a representative assigned to a forest or a group of forests, this person will be our best contact. Jennifer Sorenson is our current USFWS contact.
- v. Q: What counts as BASI? Does science have to be published?
 - 1. Often best science is published because it has been vetted. However, f there are site specific studies or information from the USFS it should be considered?

- vi. Cmt: It would be useful to revisit the workshop that Trent Seager provided a few years ago.
 - vii. Cmt: MAMU is a federally listed threatened species, classified as endangered by the states of Oregon, Washington, and California. Populations vary across states but are declining. The SNF is categorized as an important areas for MAMU recovery.
 - viii. Cmt: It's important to remember how far we have come from a year ago in terms of communication and collaboration.
- c. Buffers:
- i. The MAMU recovery plan from the mid 1990s incorporated the science that was available which suggested that thinning adjacent to intact stands had some ecological effect and buffers were suggested as an appropriate consideration. Buffer management should not be applied equally across the board, there needs to be an agreement around what science suggests and areas to apply treatments.
 - ii. Cmt: Buffers and connectivity impact more than just MAMU.
 - iii. Cmt: Tradeoffs will need to be considered in terms of thinning and buffers across project areas.
 - iv. Cmt: It would be helpful to see the updated organizational charts from Donni.

33. Next-steps

- a. Zones of Agreement
 - i. Trent Seager is coming to the 12/10 meeting to present on ZOA best practices.
- b. Project Level Agreement Template
 - i. The Governance Subcommittee is working with the District Rangers to finish a draft of this template.
- c. Onboarding Materials
 - i. Kailey is continuing to work on these materials. If you have new member suggestions continue to forward those to her.
- d. Pick new meeting time
 - i. We will select a new standard monthly meeting time at the December meeting.

Draft Meeting Minutes
Oregon Central Coast Forest Collaborative Meeting
12/10/2021 10:00am – 12:00pm
Zoom

Attendees:

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM	Jordan Latter	
Mike Brolli		Chandra LeGue	Oregon Wild
Andrew Collins-Anderson	Coast Range Association	Chelsea Monks	Botany & Invasive Species Program Manager USFS
Bill Conroy	Hebo District Ranger	Brad Pfeifer	Hampton Lumber
Dave Eisler	Landowner	Fran Recht	
Gretchen Engbring	USFS PNW Research Station	Trent Seager	SNW
Paul Engelmeyer	Portland Audubon	Kirk Shimeall	Cascade Pacific RCD
Jim Fairchild	Corvallis Audubon	Chuck Willer	Coast Range Association
Andy Geissler	AFRC	Kailey Kornhauser	OCCFC Coordinator

Minutes: by Kailey Kornhauser

Minutes Key

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34. Updates

- a. Hebo District Updates:

- They are finishing up a draft of phase 2 of the Sand Lake EA which includes the mountain bike trail and AMA areas. This draft will be ready by the end of December.

b. Forest-Wide Integrative Species Management Program:

- Chelsea Monks, Siuslaw National Forest Biologist, presented on the invasive species management project. There is currently no forest wide strategy for prioritizing treatment of invasive species across the forest. The goal of the project is to write a strategy utilizing adaptive management, creating treatment options across the forest, and analyzing the effects of certain types of restoration.

c. Collaborative Updates

- The governance subcommittee held a meeting with both District Rangers to continue work on the Letter of Agreement document. The LOA draft will be reviewed by the Collaborative at our January meeting.
- The North Fork Smith project is scheduled to begin in January and the Collaborative will work with the Central Coast Ranger District beginning next-month.

35. Pacific Northwest Research Station Project – Gretchen Engbring

- The PNW research station is conducting research on large landowner perspectives and practices around fire and carbon.
- Previous research has focused mainly on the east side of the Cascades, this project focuses on west side forests.
- Carbon stores are most dense in the western part of Oregon and there are many cross-boundary threats and opportunities.
- Researchers have been conducting interviews with large landowners including public, tribal, and private land managers.
- Anyone with questions or suggestions about this project can contact Gretchen at Gretchen.engbring@usda.gov

36. Zones of Agreement – Trent Seager

- Zones of Agreement (ZOA) memorialize overlapping agreement amongst collaborative members. They are living documents (nothing is set in stone) and memorialize agreement at the time that they were agreed upon. These ZOA do not include very specific descriptions but instead serve as guiding documents for engaging in pre-NEPA processes.
- ZOA are meant to build efficiency by creating shared language and understanding.

- ZOA can take different forms and may include synthesis of available scientific information as well as a summary of the social license around specific topics.
- Many forest collaboratives begin with project-level zones of agreement that are specific to a NEPA process which can then grow into general vegetation level ZOA that are applied to multiple projects.
 - Ex. Blue Mountain Forest Partners used four project level ZOA and built a vegetation level ZOA which included a list of topics that were identified but not agreed upon that they could address in the future.
- ZOA are meant to be more general when the collaborative comments on a project they will be much more specific.
- While it's wise to use legal and guiding management documents to inform ZOA the goal is to decide what we would like to see as a group.
- The process to create ZOA can begin with revisiting past comments, field trips, and looking to other groups for structure.
- Q: What if everyone agrees something is an issue and agrees on what to do but then on the project level there are disagreements?
 - Specify where there are areas of agreement and disagreement in the comment to be as transparent with the FS as possible.
- Q: We've already compiled a lot of general areas of agreement and brainstormed topics that seem to have a high-level of agreement, what is the next step?
 - Decide on the easy topics to find agreement on and form a subcommittee to draft the ZOA. Keep a list of new topics as they come up and prioritize them for ZOA. IT is possible to take on multiple topics at a time if they are related.
- Q: Should we be broad or specific on ZOA?
 - There should be broad overarching objectives and then more specific objectives.
- Q: We are a new collaborative with many years of past work, how do we deal with ZOA on our first project when we won't have them ready to engage on this first project?
 - Engagement on this project will help us create our first project level agreements which will be site specific this time around.
- Q: Should we submit a formal comment without ZOA?
 - Formal comment during the project is a project level ZOA so we should only include topics we can reach agreement on. These should capture our goals for engaging on the project.
- Cmt: Kailey will create a shared folder with example ZOA.

37. Next-Steps

- We will continue to onboard new members in preparation for engagement on North Fork Smith.

- We will pick up with science talk planning again targeted at topics of high-priority for ZOA.
- A new monthly meeting time will be selected in January.