

**Draft Meeting Minutes**  
 Oregon Central Coast Forest Collaborative Meeting  
 1/14/2022 11:00am – 1:00pm  
 Zoom

**Attendees:**

<b>NAME</b>	<b>ORGANIZATION</b>	<b>NAME</b>	<b>ORGANIZATION</b>
Marc Barnes	IRM	Brad Pfeifer	Hampton Lumber
Mike Brolli	Community Member	Lisa Romano	Siuslaw National Forest
Andrew Collins-Anderson	Coast Range Association	Fran Recht	Community Member
Dave Eisler	Landowner	Kirk Shimeall	Cascade Pacific RCD
Paul Engelmeyer	Portland Audubon	Chuck Willer	Coast Range Association
Chuck Fischer	Siuslaw National Forest	Kailey Kornhauser	OCCFC Coordinator
Andy Geissler	AFRC		

**Minutes:** by Kailey Kornhauser

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**Minutes Key**

- Meeting minutes do not represent collaborative agreements, unless they specifically say so. They are meant to record three basic things: 1) the issue discussed, 2) the major points or questions raised in conversation, and 3) the resolution or next step if there is one. Unless specifically stated, resolutions are only the resolutions of the people present at the meetings.
- Common Abbreviations:
  - Q: Question
  - A: Answer
  - Cmt: Comment
- Highlighted items are typically those that require follow-up (suggestions for future agendas)

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**I. Updates (11:00 – 11:30)**

- a. Central Coast Ranger District:

- The North Fork Smith project is starting again. They have been working on consultation and filling in for the wildlife biologist position while trying to fill them. Originally NGS was only going to focus on terrestrial topics but now they may do aquatic at the same time.
- The NFS IDT is going to be meeting beginning in February.
- They will have project level GIS support and Chuck will let the Collaborative know when they can make information requests.

b. Hebo Ranger District

- They are finishing up consultation on the second part of the Sand Lake project and doing an internal review of the EA before it goes to FWS.
- The goal is for the objection period for the second decision out of Sand Lake to begin sometime between this meeting and February.

c. Collaborative

- There will be a joint Stewardship Group and OCCFC call on 2/3 from 10:30 – 12:30 on Zoom to discuss roles and connections between the two processes.
- We will continue with our standard meeting time for 2022 (second Friday of the month from 10:00 – 12:00 on Zoom until further notice)
- We are working towards finalizing the project level agreement document before our February meeting.

d. Collaborative Members

- Paul E. shared an upcoming event hosted by the Cape Perpetua Collaborative and shared details via email after the meeting.

**II. Prioritizing ZOA topics (11:30 – 11:55)**

- The Collaborative Members discussed prioritizing topics for Zones of Agreement. They started by considering which topics should be combined or connected as well as adding topics that were missing from the list.
- The topic areas that emerged from the list include in no particular order:
  - o Economic impacts: thinning, non-timber forest products, supply of timber, and sustainable forest management
  - o Wildfire: mitigation, what to do post wildfire (salvage logging), community protection, prevention
  - o Climate change: project impacts, carbon storage
  - o Interior Forest: late seral habitat, connectivity, thinning impacts on canopy cover (MAMU, NSO), strategy species
  - o Roads: access, impact on water and salmon, decommissioning, culvert upgrades

- Other topics: woody debris and snags, herbicide use, monitoring, beaver habitat, recreation (impacts on wildlife and access)
  - Cmt: water quantity and quality seem connected to many of these existing topics, it's worth considering whether this should be a standalone ZOA or woven into each of the existing ZOA.
- There was general agreement that selecting a topic with broad agreement to begin the process of creating ZOA.
- Collaborative members proposed beginning with a ZOA on roads since it is likely to come up on every NEPA process and there may be some federal support for the topic given the passing of the infrastructure bill. Similarly they thought that prioritization based on relevancy to a general context both on the forest and off the forest should play a role in how projects are prioritized. For instance, thinning may not provide as much obvious agreement amongst members but does come up on most forest projects so it should be a high priority.
- Subcommittees will form around drafting each ZOA and then they will be reviewed by the full Collaborative.
- Q: There are some topics that the Forest might address that are not as interesting to the members of this group, do we need to make a ZOA for everything?
  - Members can decide which topics to address as a Collaborative and which to address as individuals or not address at all. We will clearly communicate which topics the Collaborative is forming agreement on and which they are not discussing to the Forest Service.
- Cmt: One potential way to begin forming agreement is to identify which culverts and road improvements are priorities for the FS and then to generate a ZOA around that so if there is an opportunity for funding in the future we could use that ZOA to bolster our proposals.
- Cmt: There is potential for investment on the westside including fixing storm damage etc. with funding from the infrastructure bill.
- Q: Does the FS have to evaluate the roads every time they do a project?
  - Cmt: There is always storage issues, closures, emissions etc.
- The next step will be to form subcommittees around ZOA topics.



**5 Minute Break (11:55 – 12:00)**

**III. Project Level Agreement Draft Review (12:00 – 12:55)**

- Collaborative members reviewed the document section by section and made small changes. No substantive edits were made. The current draft [can be found here](#).
- Following this review the draft letter will be sent to both District Rangers and their staff for a final review as we get close to the North Fork Smith project engagement kick-off.

**Draft Meeting Minutes**  
Oregon Central Coast Forest Collaborative Meeting  
2/11/2022 10:00am – 12:00pm  
Zoom

**Attendees:**

NAME	ORGANIZATION	NAME	ORGANIZATION
Marc Barnes	IRM	Brad Pfeifer	Hampton Lumber
Andrew Collins-Anderson	Coast Range Association	Lisa Romano	Siuslaw National Forest
Dave Eisler	Landowner	Fran Recht	Community Member
Paul Engelmeyer	Portland Audubon	Kirk Shimeall	Cascade Pacific RCD
Chuck Fischer	Siuslaw National Forest	Jim Fairchild	Corvallis Audubon
Andy Geissler	AFRC	Kailey Kornhauser	OCCFC Coordinator
Michele Holeman	Central Coast District Ranger		

**Minutes:** by Kailey Kornhauser

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**1. Updates (10:00 – 10:30)**

- a. Central Coast Ranger District
  - i. Both wildlife biologists will be starting in mid-march.
  - ii. The NFS IDT will meet again on 3/9. In their previous IDT meeting they discussed the collaborative engagement timeline and ZOA engagement.

- b. Hebo Ranger District
  - i. The consultation process for the second part of Sand Lake is being finalized
  - ii. Hannah is going on detail starting next week and they will not back-fill the NEPA planner position on the District.
  - iii. They are still hiring new silviculturists and botanists before beginning the Yamhill Willimina NEPA process.
  
- c. Collaborative
  - i. The OCCFC received an ODF Collaborative Capacity grant and we will likely bring on a subcontractor to aid in the ZOA process.
  - ii. The OCCFC and Stewardship Group joint meeting was held earlier in February and covered the scope and intersections of the two groups. Kirk, Jane, and Kailey are now working to pull together meeting minutes and figure out next steps.
  - iii. Kailey began attending NFS IDT meetings again.
  - iv. Kailey is working with the Central Coast Ranger District to plan the collaborative engagement kickoff for NFS, this will likely occur in late March.
  - v. The project-level agreement is finalized, dates for engagement are being added to the timeline before it will be sent to everyone.
  
- d. Collaborative Members
  - i. Oregon Wild is hiring 4 positions right now, a finance administrator, forest climate campaigner, deputy conservation director and staff attorney, and western Oregon field coordinator. The new coordinator may take over attending these meeting.
  - ii. Chandra has been working with a student on a website telling the story of the Siuslaw for a Yale School of Forestry conference and will share the results with us when it is ready.

## **2. Continued Zones of Agreement Discussion (10:30 – 11:45)**

- a. Finish prioritizing topics
  - i. Road related topics and wildlife impact topics are the top priorities of the group.
  - ii. Two subcommittees formed to continue these zones of agreement discussions.
    - 1. Road Subcommittee: Jim, Brad, and Fran.
    - 2. Wildlife Impact Subcommittee: Marc, Andy, Chandra.
  - iii. Subcommittees will begin meeting in March to discuss topic areas and begin drafting ZOA.

- iv. The group decided to engage on purpose and need as a full collaborative rather than form a subcommittee for this purpose.
- b. <https://jamboard.google.com/d/1YN0B-609e0N3B-E7E7TorDIYv5KRDxvw34b1Xy6d2rM/viewer?f=1>
- c. Open discussion on top priorities

**3. Next-Steps (11:45 – 11:50)**

- a. New member onboarding
  - i. As a reminder, new members are approved through current voting membership after attendance at 2 of 3 previous consecutive meetings while adhering to the rules of the group and after they have signed on to the Declaration of Commitment. We currently have two participating organizations that may sign on as members.

**Draft Agenda**  
Oregon Central Coast Forest Collaborative Meeting  
3/18/22 10:00 – 12:00pm  
Zoom

**Attendees:**

NAME	ORGANIZATION	NAME	ORGANIZATION
Andy Geissler	AFRC	Chandra LeGue	Oregon Wild
Paul Engelmeyer	Audubon	Jordan Latter	
Dave Eisler	Landowner	Kailey Kornhauser	OCCFC Coordinator
Michele Holeman	Central Coast District Ranger	Bill Conroy	Hebo District Ranger
Chuck Fischer	Central Coast FS	Lisa Romano	SNF
Fran Recht	Community member	Andrew	Coast Range Association
Kirk	Cascade Pacific	Marc Barnes	IRM
Jim Fairchild	Audubon		

**Minutes:** by Kailey Kornhauser

**1. Updates (10:00 – 10:30)**

- a. Central Coast Ranger District:
  - The new wildlife biologist began this week.
  - The NFS IDT is in the process of creating communication tools for the pre-scoping process. This includes a presentation that they will give at the kick-off meeting. They are also creating a story board for the NFS project area.
  - The NFS IDT is working on the project timeline. They have also sent postcards and emails to the public and will be scheduling the kick-off meeting soon.
  - The goal is not to rush through the pre-scoping phase, and they will avoid doing effects analysis writing over the summer.
  - If the timeline stays the same, the objection process would occur next summer.
  - They are not sure what they will decide on the new CE and are still getting input. The District Ranger will make that decision.
  - Garrit Craig is going to serve as the line officer for the NFS project.
  - Q: Is there an updated organizational chart?
    - o Katie I. and Chuck will follow up with that updated org. chart.
  
- b. Hebo Ranger District:
  - The second phase of the Sand Lake project objection period starts soon. This covers the north block of the project area where some heavy thinning and the mountain bike project are planned.

- They are going through a lot of staffing changes and the org. chart is changing. 8-10 new positions will be filled by the end of summer.
  - Brandon Hendrix is now the forest products program manager for both districts.
    - o Q: Is this a new position or collapsing of a position for both Districts?
    - o They have changed the structure of the timber program so it would be more consistent with sale prep and supervision across both Districts, they are not sure what they will do with the position Brandon vacated.
- c. Collaborative Members
- The Yaquina estuary plan is being revised and will be used as template for future estuary revisions, the organizer hasn't reached out to everyone about this opportunity, but it would be good to have an SNF employee on the planning board.
    - o Lisa will check in with SO and see if anyone is planning to be a part of that effort.

## 2. Collaborative Update (10:30 – 10:50)

- a. Funding timeline
  - The OCCFC has continued funding through the end of 2023.
- b. Work plan check-in ([Link to work plan](#))
  - Work we've accomplished:
    - o Letter of agreement
    - o Project level agreement
    - o ESA Consultation committee
    - o Field Tour
    - o Recruitment of new members
- c. Work we still have to do
  - NEPA timeline
    - o The NFS Kick-off has been pushed back, we will begin work on ZOA shortly.
    - o The kick-off meeting will be open to everyone, then collaborative will meet with the IDT to begin collaborative engagement on the NFS purpose and need.
  - Onboarding
    - o We will continue to recruit new collaborative members
    - o Kailey is working on creating onboarding documents.
  - ZOA Process
    - o ZOA subcommittees have formed and will begin meeting this month.
    - o We will be hiring a subcontractor to do science literature reviews.
    - o We will begin to plan and schedule science panels based on ZOA topics.

----- BREAK 10:50 – 10:55 -----

### **3. Prioritization of non-NEPA work (11:20 – 11:40)**

- a. Current long-term priorities listed in the work plan:
  - i. Joint monitoring and monitoring plans
    - 1. Create process for monitoring funds
    - 2. Establish monitoring subcommittee
  - ii. Engagement on 5-year management plan (strategic prioritization of NEPA)
  - iii. ODF cross-boundary projects/GNA
  - iv. Engagement with Forest Plan revision process
  - v. Continued science talks
  - vi. Events calendar
  
- b. Topics to add
  - Dispersed camping and cleanup.
  - What climate policy is the FS relying on?
    - Katie Richardson could present on the climate assessment.
  - The forest inventory analysis program and ongoing monitoring and climate carbon
  - Monitoring
  - Use of warmer climate adapted native species

### **4. Add new member**

- a. New members are approved through current voting membership after attendance at 2 of 3 previous consecutive meetings while adhering to the rules of the group.
- b. After approval by the current members, a new member will sign on to deceleration of commitment.
- c. The Coast Range Association was approved with full consensus to become a member of OCCFC.

### **5. Next-Steps (11:40 – 11:45)**

- a. Our next meeting is scheduled for 4/8 but we will likely reschedule and hold subcommittee work meetings at that time.
- b. Subcommittee work plans
  - ZOA subcommittees will meet this month (3/25 Roads, 3/28 Wildlife) to begin discussing priority topics, set a work plan, decide on science talks, and identify support needed from the NFS IDT.

**Draft Meeting Minutes**  
Oregon Central Coast Forest Collaborative  
5/13/22 10:00am – 12:00pm  
Zoom

**Attendees:**

NAME	ORGANIZATION	NAME	ORGANIZATION
Fran Recht		Chandra LeGue	Oregon Wild
Paul Englemeyer	Audubon	Jordan Latter	
Dave Eisler	Landowner	Kailey Kornhauser	OCCFC Coordinator
Chuck Fisher	USFS	Lisa Romano	USFS
Donni Vogel	USFS	Iain Emmons	USFS
Mycah Scoggins	USFS	Molly Kirkpatrick	USFS
James Pettett	USFS	Amanda Rebeschke	USFS
Rob Sanders	USFS	Michele Holman	USFS
Kirk Shimmeal	Cascade Pacific	Heidi Leib	Boise Cascade
Paul Lulay	Hampton		

**Minutes:** by Kailey Kornhauser

**I. Updates (10:00 – 10:20)**

- a. Central Coast Ranger District (North Fork Smith)
  - Bill Conroy has taken another position and will leave the Siuslaw on May 22<sup>nd</sup>.
- b. Hebo Ranger District
  - The FS offices will begin opening on June 6<sup>th</sup>.
- c. Collaborative Members
  - Brad’s position at Hampton is changing and Paul L. is taking over representing Hampton on the collaborative.
  - Chandra’s position at Oregon Wild has changed and Oregon Wild has hired a new western Oregon field coordinator who will present them on the collaborative.

**II. North Fork Smith presentations (10:20 – 11:00)**

a. Botany (Armand Rebeschke)

- They have not identified any special species in the project area. They have identified weed species in the project area to target for removal around roads.
- Proposed weed treatment methods include hand pulling, weed whacking, herbicides, and backpack sprayers for spot treatment. There will be no broadcast or aerial spray.
- The use of herbicides is meant to have an ecological benefit for native plants. The benefit must be greater than the harm.
- The proposed use of herbicides is far lower than the allowed amount and will primarily be used on Canada Thistle and Knotweed. The use of herbicides saves soil disturbances and is 3-10 times more cost effective than other methods.

b. Archeology (Molly Kirkpatrick)

- Section 106 of the National Historical Preservation Act requires consideration of how historic and archeological resources may be impacted during project implementation.
- The NFS project area is very remote. The mainstream of the Smith River was cleared for homesteads. No precontact archeology sites have been previously documented in the project area. The Kentucky Falls area has no identified sites because not much survey work has been done there.

c. Hydrology (James Pettett)

- The NFS project boundary crosses many watersheds. Road erosion has occurred in the project area.
- Q: What type of proposed action will they create for the roads that people breach?
  - o Roads that have been unlawfully breached don't require an EA because they have already been assessed before decommissioning so they can just be fixed.
  - o Hydrology specialists will come to the Roads Subcommittee to continue this discussion.

d. Wildlife Update (Myciah Scoggins & Iain Emmons)

- Many NFS areas have NSO and there had been an idea from the wildlife subcommittee to do a survey to identify where NSO are on the landscape. There is an assumption that there are NSO on the landscape. The FS stopped surveying because they found owls every time they looked for them. NSO surveys only last three years.

----- Break -----

**III. Subcommittee work review (11:05 – 11:30)**

a. Roads ZOA

- The subcommittee has met twice. They have begun drafting current and future conditions statements as well as ZOA topics. At the next meeting the roads IDT will meet with collaborative members to present road related information and answer questions.

b. Wildlife ZOA

- The subcommittee has met twice. They began organization ZOA topics and have held an initial meeting with wildlife and silviculturist specialists from the NFS IDT. They are continuing their ZOA discussion.

**IV. Collaborative Update (11:30 – 11:50)**

- Kailey is leaving the role of coordinator at the end of June to take a position at the Department of Interior in DC. An interim facilitator will be hired for a three-month period before a more permanent coordinator is identified in the fall. The position is funded through December 2023. Collaborative members will have the opportunity to provide input on selection of a coordinator.

**V. Next Steps (11:50 – 12:00)**

- ZOA Committees will meet at least once before our June OCCFC meeting.
- The NFS IDT will host a project kick-off meeting in July.

**Draft Meeting Minutes**  
Oregon Central Coast Forest Collaborative  
7/1/22 9-12  
Zoom

**Attendees:**

NAME	ORGANIZATION	NAME	ORGANIZATION
Kelly Fuller	Oregon Wild	Chandra LeGue	Oregon Wild
Chuck Willer	Coast Range Association	Jordan Latter	
Hannah Smith	USFS	Kailey Kornhauser	OCCFC Coordinator
Jeremy Aujero	USFS	Michele Holman	USFS
Kirk Shimeall	Cascade Pacific	Paul Lulay	Hampton Lumber

**Minutes:** Kailey Kornhauser

**1. Introductions & Ground Rules**

**2. Updates**

a. Central Coast Ranger District

- The virtual North Fork Smith public meeting has not been scheduled but will likely take place on a Wednesday evening during the second or third week of July.
- Garrit Craig has taken a new job so her position is vacant and they are working to fill it.
- Covid policies are changing often at this time.

b. Hebo Ranger District

- Hannah Smith is back from detail and Jeremy aujero is the Acting District Ranger.
- They are still in the objection and resolution period for Sand Lake, they received one objection with standing centered around concern with increased user impact on the proposed mountain bike trails.
- They are still working on the consultation piece of Sand Lake.

c. Collaborative Members

- Because multiple people share a first name minutes should include last initials when mentioning specific individuals.

### 3. ZOA Updates

- [Jam Board](#)

#### a. Roads

- The committee brought a list of topics to the FS and many of them the FS indicated they already work on, this indicates a need for increased transparency about processes which will help guide our ZOA.
- Topic to add: interested in integration between road management and wildlife or other things, is decommissioning process considering connectivity?
  - o There was some discussion on whether this discussion takes place in the Roads or Wildlife Subcommittee and the group decided to keep the conversation going in Wildlife but also talk about it as a full group at future meetings.
- The subcommittees will also reference FS documents in the process of creating their ZOA.

#### b. Wildlife Habitat

- The subcommittee is in the process of defining commonly used terms starting with FS definitions of these terms.
  - o Collaborative definitions do not always mesh with FS definitions, but we want to understand where the differences are and why.
- The group is also interested in identifying historic conditions with the help of the FS.

### 4. Coordinator Transition

- This is Kailey's last meeting as OCCFC coordinator.
- An interim coordinator has been identified and will onboard in the next week. They will stay in the role for 2-4 months.
- Cascade Pacific is working to create a full-time position which will include coordination of the OCCFC.

## OCCFC August Meeting Minutes

08/12/2022

Attendees: Chuck Fisher, Kirk Shimeall, David Eisler, Paul Englemeyer, Lisa Romano, Andy Geissler, Hannah S., Jim Fairchild, Jordan Latter, Kelly Fuller, Trevor Robinson

- Project updates
  - An update on USFS preplanning, with discussion of possible habitat for species such as the coastal marten and red tree vole within the North Fork Smith project area.
  - The agency is fielding mushroom permits, some roadwork is taking place in the district, and some timber prep work is happening on the Pond Timber Sale. Trevor Robinson will discuss recreation issues in detail later in the meeting.
  - Some discussion of staffing issues, including turnover and staff specialists working on wildfire sites.
  - Recommendation to interested parties to refer to USFS project website, where there is an option to sign up for email updates in addition to those provided to us by the USFS.
  - The agency addressed a question about the seeming delay in projects by citing a need to get new specialists up to speed on upcoming projects.
  - The USFS intends to frontload public participation in the consultation process., noting that changes in regulations for timelines might alter the initiation of the formal scoping period.

- The USFS will be providing information to the wildlife subcommittee on the agency's framework for specific terms and additional information pertaining to issues such as the process and criteria used to select stands for treatment and similar topics.
- Presentation by Trevor Robinson, USFS Recreation Planner
  - Slides for this presentation were provided to collaborative members following the meeting.\*
- Discussion of the North Fork Smith project
  - Presentation by Chuck Fisher – overview of North Fork Smith project.
    - Slides for this presentation were provided to collaborative members following the meeting.\*
- Discussion of next steps – synopsis of presentation by Katie Isacksen and Robert Sanchez on planned changes to the NEPA process for the North Fork Smith Project.

\*Please refer to the slides for a summary of these presentations.

## OCCFC September Meeting Minutes

09/09/2022

Attendees: Lisa Romano, Marc Barnes, David Eisler, Andy Geissler, Chuck Willer, Jim Fairchild, Jordan Latter, Kelly Fuller, Michael Gaskill, Paul Lullay, Paul Engelmeyer, Katie Isacksen, Katie Richardson, Robert Sanchez

- Interim coordinator Anne Wolke will be leaving the collaborative at the end of the month. At the time of the meeting, it was uncertain who would be taking on that role beginning in October. This matter has since been resolved.
- Marc Barnes's firm has been retained to manage foundation lands in Benton County, which have received grants in the past through the stewardship program and that is expected to continue in the future.
- There was a suggestion to reach out to Sustainable Northwest staff to discuss possible suggestions for accelerating the process of developing zones of agreement.
- The USFS will be collecting seeds this fall in the Siuslaw National Forest to cultivate in a nursery to help regenerate the forests. This process may take three years.
- Collaborative members discussed the pacing of the North Fork Smith Project. There were some concerns about the perceived delays in the project. Other collaborative members noted that they were not interested in accelerating projects, but rather in engaging in with the agency at multiple levels with respect to project planning and forest management. Collaborative members and agency personnel have expressed the

desire to maintain effective communication as the project planning for the North Fork Smith Project continues.

- Members expressed interest in working with the agency on several issues that have not recently been addressed in detail, such as learning about how the agency monitors its programs, future planning, and review of the implementation of the Northwest Forest Plan. Also mentioned were issues such as carbon accounting and mapping of old growth stands.
- There is some interest in arranging a field trip. The North Fork Smith area was mentioned as a possible site for a field trip. The field trip could include a research biologist from the USFS, if possible.
- There is some interest in having a panel discussion on wildlife habitat.
- Presentation by Robert Sanchez, Katie Richardson, and Katie Isacksen, USFS – explanation of how the 2020 regulations will be implemented in the planning process of the North Fork Smith Project.
  - This presentation and the questions following the presentation were recorded with the permission of meeting participants. Please refer to the recording for details about this portion of the meeting. This recording will be included in the shared drive.
- Following the official end of the meeting, collaborative members were invited to stay in the zoom meeting to participate in an internal discussion of the presentation. Members who chose to remain discussed their impressions of the presentation and how the

collaborative should work together to achieve the goals set forth by the collaborative,  
and how to effectively engage with each other and with the agency.